



TRANSPORTATION

Kiddie Kottage organizes field trips for preschool and school-aged children. We comply with transportation regulations outlined in 922 KAR 2:120 and follow specific policies and procedures:

- Transportation is provided by Kiddie Kottage on a permitted bus.
- Proof of insurance coverage is always on file.
- Written plans including staff schedules, route maps, and pick-up locations are kept for each trip.
- Parent permission slips with trip details and signatures are required.
- Monthly emergency procedures and evacuation drills are practiced.
- The Kiddie Kottage bus seats 14 people and is equipped with safety features.
- Bus monitor and driver are supervised by the director.
- Safety procedures are followed, including seating and restraint usage.
- Children are escorted during loading and unloading, and a sign-in sheet is maintained.
- Random head counts are conducted during off-site activities.
- Staff members maintain adequate supervision and CPR/First Aid certification.
- Pre-trip safety inspections are conducted and documented.
- Teacher-to-child ratios are maintained during field trips.
- Children are never left unattended, and street crossings require adult escorts.
- Refueling and transportation of firearms or ammunition with children on board are strictly prohibited.

At Kiddie Kottage, we prioritize the safety and well-being of all children during field trips, adhering to comprehensive guidelines and best practices.

